

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A JOINT MEETING w/the
FOUNDATION ADVISORY COUNCIL
Tuesday, July 19, 2005 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gil Albiani, Doug McElroy, Elliot Mulberg, and Elaine Wright. Director Gerald Derr was excused.

General Manager Donna Hansen, Administrator Services Director Jeff Ramos, Fire Marshal Steve Foster, and Interim Administrator of Parks and Recreation Sue Wise were also present.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Mulberg called the meeting to order at 6:30 p.m.
2. Keith Gebers led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. The Board welcomed Barbara Easter to the CSD Fire Department, whose appointment as Fire Inspector II was formalized with a badge pinning ceremony and a swearing in by General Manager Hansen.
2. Fire Marshal Foster's Fire Department report for June is as follows:

In the Administration Division, a retirement party was held for Assistant Chief Michael Ridley; preliminary meetings were held with the California Office of Emergency Services to discuss re-deployment of 3 surplus OES engines to the Training Center; and an update on the \$2 billion in projects related to the storm drain and waste water systems in the region was received and reviewed.

In Operations, the Battalion Chiefs attended the annual Strike Team Leader Refresher Training; met with Golden State Apparatus' representatives to discuss specifications for a new ladder truck; and attended the Region 4 SRA Planning meeting to discuss preparedness for upcoming Wildland fire season. Crews responded to 54 fire calls, 527 medical aids, 16 special calls and 141 others, for a total of 738 calls in June; completed the Engineer's Academy; attended classes on vertical ventilation, window rescue, sight familiarization, a George Pacific scenario, Class B live fire burns, stand pipe operations, rescue systems, and rope rigging; and successfully completed the Stonelake prescribed burns, in concert with the U.S. Fish and Wildlife Service.

For the Public Education Division, 22 child safety seats were inspected; station tours were hosted for 110 people; visits completed at Ehrhardt Elementary, Joseph Sims Elementary, and KinderCare; attended the Bradford and Johnson Park dedications, the Village Crossing Apartments Health Fair, Starbucks, Kids Day at Marketplace 99, and Festival de La Mariachi. The Division also launched the Juvenile Firesetters Intervention Program, with eight students in attendance.

In Fire Prevention, staff reviewed 30 building plans, 9 tenant improvements, 27 re-submittals, 55 fire sprinkler plans, 12 fire alarm plans, 21 civil engineering plans, and 22 miscellaneous plans. For the month of June, staff also investigated 8 fires, issued 2 citations, had 2 code enforcement actions, and issued 22 parking citations.

3. The Board received a report on the duties performed by the Fire Prevention Division as it relates to emergencies, events, and day-to-day operations.
4. The Board acknowledged correspondences of appreciation to the District as presented by General Manager Hansen.

C. COMMUNICATIONS FROM THE PUBLIC

1. None

D. CONSENT CALENDAR

1. The Board approved the June 28, 2005 Special Board meeting minutes. McElroy-Wright, Albiani, Mulberg- yes; Derr – absent.
2. The Board ratified payment of the June 2005 bills and payroll for the EGCSO; and received and filed the Budget Status Reports for the month of June 2005. McElroy-Wright, Albiani, Mulberg- yes; Derr – absent.
3. The Board ratified the Contract Completion Notice for the Elk Grove Recreation Center restroom remodel. McElroy-Wright, Albiani, Mulberg- yes; Derr – absent.
4. The Board approved the Communications Tower Master Lease Agreement; and authorized the General Manager to execute the agreement with various communications firms for use of the District communications towers at various fire station sites. McElroy-Wright, Albiani, Mulberg- yes; Derr – absent.
5. The Board certified and signed Resolution No. 2005-89, for the rededication of Fire Station 74. McElroy-Wright, Albiani, Mulberg- yes; Derr – absent.
6. The Board approved Resolution No. 2005-90, transferring \$1,744,883 from the Elk Grove/West Vineyard Park Facilities Finance Plan fund; \$1,924,461 from the East Franklin Park Facilities Finance Plan fund; and \$1,575,590 from the East Elk Grove Park Facilities Finance Plan fund to the Parks budget, as allocated in the Fiscal Year 2004-05 budget for the development of various parks; and approved Resolution No. 2005-91, transferring \$215,837 from the In-lieu Trust Fund to the Parks budget, as allocated in the Fiscal Year 2004-05 budget for various development projects. McElroy-Wright, Albiani, Mulberg- yes; Derr – absent.
7. The Board approved Resolution No. 2005-92, rejecting in whole the claim filed by Mei Wong. McElroy-Wright, Albiani, Mulberg- yes; Derr – absent.
8. The Board approved Resolution No. 2005-93, reappropriating \$17,550 within Laguna Benefit Zone budget, Index 9356, from Account No. 3800 (Contributions to Other Funds), to Account No. 2198 (Water), \$17,000 and Account No. 3450 (Taxes/Licenses/Assessments), \$550; Resolution No. 2005-94, reappropriating \$260 within the West Laguna Benefit Zone budget, Index 9370, from Account No. 2198 (Water), to Account No. 3450 (Taxes/Licenses/Assessments); Resolution No. 2005-95, reappropriating \$1,600 within Other Rural Benefit Zone budget, Index 9378, from Account No. 1110 (Salaries),

to Account No. 2103 (Ag Services); Resolution No. 2005-96, reappropriating \$210 within Waterman/Park Village Benefit Zone budget, Index 9359, from Account No. 2198 (Water), to Account No. 1110 (Salaries); Resolution No. 2005-97, reappropriating \$3,000 within East Elk Grove Benefit Zone budget, Index 9371, from Account No. 1110 (Salaries), to Account No. 2198 (Water); Resolution No. 2005-98, reappropriating \$11,800 within Laguna Stonelake Benefit Zone budget, Index 9372, from Account No. 3800 (Contributions to Other Funds) to Account No. 2198 (Water); Resolution No. 2005-99, appropriating \$55,900 within the District Wide Cost budget, Index 9379, to Account No. 4302 (Other Equipment) with offsetting revenues in Account No. 9870 (Long-term Debt Proceeds); Resolution No. 2005-100, reappropriating \$51,743 within the District Wide Cost budget, Index 9379, from Account No. 2103 (Ag Services), to Account No. 1110 (Salaries), \$39,600, Account No. 4202 (Improvements other than Buildings), \$1,042, and Account No. 4301 (Vehicles), \$11,101; Resolution No. 2005-101, reappropriating \$330,650 within the Admin Svcs Dept budget, Index 9230, from Account No. 1110 (Salaries), \$50,000 and Account No. 7901 (Contingency), \$280,650, to Account No. 2591 (Prof Svcs), \$311,000, Account No. 4301 (Vehicles), \$15,000, and Account No. 4305 (Computer Equipment), \$4,650; Resolution No. 2005-102, appropriating \$73,000 within the Fire Dept budget, Index 9220, to Account No. 4302 (Other Equipment), with offsetting Long Term Loan Proceeds, Account No. 9870; and Resolution No. 2005-103, reappropriating \$89,250 within the P&R Dept budget, Index 9340, from Account No. 1121 (Part Time/Extra Help), to Account No. 2951 (Professional Services), \$71,000, and Account No. 4305 (Computer Equipment), \$18,250. McElroy-Wright, Albani, Mulberg- yes; Derr – absent.

9. The Board authorized the General Manager to execute the Agreement with Emily O'Hair, renewing the Volunteer Coordinator position for Fiscal Year 2005-06. McElroy-Wright, Albani, Mulberg- yes; Derr – absent.

E. ADVERTISED PUBLIC HEARINGS

- I. None

F. PUBLIC HEARINGS

- I. None

G. STAFF REPORTS

- I. The Board received the Play Lot Status Report and accepted staff's recommendations for play lot equipment replacement in accordance with Schedule A for the Mendoza, Elk Grove (Youth Center), Beeman, Smedberg, and Castello Parks, as funding becomes available.
2. The Board affirmed the following policy direction on accepting trails and buffer areas for maintenance:

Trails Maintenance Policy:

- a. for **existing** trails, continue to provide maintenance responsibilities if the CSD as underlying ownership or a maintenance easement;
- b. for "**in-progress**" trails (projects in the pipeline), accept maintenance responsibilities through ownership or a maintenance agreement;
- c. for **future** trails, accept maintenance responsibilities if:
 - i. assessments fees are sufficient for maintenance costs;
 - ii. the trail meets CSD development standards; and
 - iii. the CSD receive underlying ownership.

Albiani-McElroy, Mulberg, Wright – yes; Derr – absent.

Buffer Area Policy:

- a. for one **existing** buffer area in East Franklin, continue to provide maintenance responsibilities;
- b. for "**in-progress**" or **future** buffer areas, do not accept maintenance responsibilities in drainage channels.

Albiani-Wright, McElroy – yes; Mulberg – no; Derr – absent.

H. BOARD OF DIRECTORS BUSINESS

The following items for the Joint Meeting with the Foundation Advisory Council was postponed due to a lack of a quorum.

1. Adoption of the Playground Partners Project as a program endorsed and supported by the Foundation.
2. Approval of Resolution No. F2005-01, appropriating \$13,918.00 within the EGCSO Foundation Budget, Index 9260, Acct No. 3800, Contributions to Other Funds, with Offsetting Interest Income, Acct No. 9410, of \$252.47, and Operation Clyde Reserve Fund Balance, Account No. 071001, of \$13,665.53; and authorizing the transfer of \$13,918.00 to the EGCSO Department of Parks & Recreation Budget, to be used for activity assistance provided between November 1, 2004 through May 31, 2005.
3. Approval of Resolution No. F2005-02, appropriating \$18.00 within the EGCSO Foundation budget, Index 9260, Account No. 2591, Professional Services, with offsetting Interest Income, Account No. 9410.

REGULAR BOARD MEETING AGENDA ITEMS

1. Fire Committee – No report due to Director Derr's absence.
2. Parks and Recreation Committee – Director Wright – No report.
3. Budget/Finance/Insurance Committee – Director McElroy – No report.
4. Policies & Procedures Committee – Director McElroy – No report.
5. Strategic Planning Committee – Director Albiani – No report.
6. Fire Communications Board – Director McElroy reported Penny Adams was appointed the new Sacramento Regional Fire EMS Communications Manager at the last meeting, along with the adoption of the new fiscal year budget for the Communications Center.

7. Senior Center Board – President Mulberg announced recruitment for an Executive Director is under way; the City of Elk Grove's request for a seat on the Senior Center Board will be discussed at a future meeting.
8. Sacramento Local Agency Formation Commission – President Mulberg stated Gay Jones was successful in her bid in the run-off election as Alternate Special District Commissioner (Office No. 7) to LAFCo.
9. Sacramento County Treasury Oversight Committee – Administrative Services Director Jeff Ramos reported the Committee will meet on Friday, August 5th.
10. Miscellaneous Reports – President Mulberg stated SB 135, which changes the way Special Districts operate if approved in January 1, 2006, is progressing through the Assembly.
11. General Manager Hansen announced festivities for the Fire Station 74 re-dedication and the CSD's 20th anniversary celebration will commence at 10:00 a.m. on Saturday.

I. COMMUNICATIONS FROM THE PUBLIC

- I. None

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

- I. None

K. ADJOURNMENT TO EXECUTIVE SESSION

- I. None

L. EXECUTIVE SESSION

- I. None

M. ADJOURNMENT

With no further business, President Mulberg adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Donna L. Hansen
Secretary of the Board